



Selwyn Primary School

Cavendish Road, Highams Park, London, E4 9NG
CEO: Maureen Okoye
Executive Headteacher: Jason Cook
Head teacher: Lisa Bogle
Telephone number: 0208 527 3814 – Fax: 0208 523 3230
e-mail: primary@selwyn.waltham.sch.uk

13th December 2017

Dear Parents/Carers,

Acorn Wrap Around Care: End of Term Arrangements

I am writing to remind you that Acorn after school provision will close at **4:30pm on Wednesday 20th December 2017**. The rest of the school will close at 2pm. The usual fee for after school club will still apply if your child is staying until 4:30pm.

We know that some of you may need additional childcare on that day therefore we will be offering an additional hour club between 4:30pm- 5:30pm. This will cost an additional £5 and will include an end of term party with food.

In order to plan staff cover and prepare for the party, we are asking that you complete the form below to indicate whether or not your child will be attending the afterschool club until 4:30pm or if they will attend the party and stay until 5:30pm. **This form will need to be returned to school by Friday 15th December 2017.**

Yours sincerely,

Lisa Bogle & Karen Mcgee
Head Teacher/ Acorn Link Manager

Acorn Wrap Around Care: End of Term Arrangements

I would like my child(ren)..... in
class(es)

- to attend afterschool club up till 4:30pm
- to attend the afterschool party and will remain at the afterschool club until 5:30pm. I understand that there will be an additional charge of £5.00.